



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
AGENDA

TUESDAY

APRIL 20, 2021

6:00 P.M.

- A. PLEDGE OF ALLEGIANCE
- B. APPROVAL OF THE AGENDA
- C. CONSENT AGENDA
 - 1. SIGNATURES
 - 2. COUNCIL MINUTES
 - a. 04/05/2021 Council Meeting
 - b. 4/12/2021 Council Workshop
 - 3. COMMUNICATIONS
 - a. FY 22 Budget Meeting Schedule
 - b. Letter of Appreciation to Hampden Police and Fire Departments
 - 4. COMMITTEE MINUTES
- D. PUBLIC COMMENTS
- E. POLICY AGENDA
 - 1. NEWS, PRESENTATIONS & AWARDS
 - a. BACTS Bus Stop Policy and Design Guidelines, *presented by Connie Reed and team.*
 - 2. PUBLIC HEARINGS
 - 3. NOMINATIONS – APPOINTMENTS – ELECTIONS
- F. COMMITTEE REPORTS
- G. UNFINISHED BUSINESS
- H. NEW BUSINESS
 - a. Council resolution to honor the Hampden Historical Society for the Spirit of America Foundation Tribute.
 - b. Council resolution to honor Dana Tardif, PT, LMT for the Spirit of America Foundation Tribute.
 - c. Manager's update on Capital Projects

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TUESDAY

APRIL 20, 2021

6:00 P.M.

AGENDA
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- I. MANAGER'S REPORT
- J. COUNCILOR'S COMMENTS
- K. ADJOURNMENT

FOR THOSE THAT WISH TO PARTICIPATE IN THE
REMOTE HAMPDEN COUNCIL MEETING ON
APRIL 20, 2021, AT 6:00 PM YOU MAY PHONE
IN USING THE FOLLOWING NUMBER
(FOLLOWED BY THE PIN #)

1-304-306-0057 PIN 835 361 368#

OR-

FROM A LAPTOP OR A DESKTOP, YOU MAY GO
TO THIS URL: [https://meet.google.com/
bxk-baki-gmo?hs=122&authuser=0](https://meet.google.com/bxk-baki-gmo?hs=122&authuser=0) AND JOIN
US THAT WAY

INSTRUCTIONS ARE POSTED WITH THE AGENDA
AND SEPARATELY ON THE TOWN CALENDAR AT
WWW.HAMPDENMAINE.GOV

Using Google Meet to Participate in Hampden Town Council Remote Meetings

How to join:

1. Town Council members will receive an email or a Google Calendar Invite with a link to join the meeting.
2. People interested in joining will need to go to the link posted on the town events calendar at www.hampdenmaine.gov.
3. Anyone can also join for audio-only participation by calling the number provided on the town events calendar and then entering the PIN provided followed by the # symbol.

Protocols for Remote Meetings:

1. Log in or call in at least 5 minutes before scheduled start of meeting.
2. For the audio portion, use either your phone or your computer microphone, not both.
3. Mute your phone or computer mic unless speaking. Remember to un-mute if you want to speak. To mute or unmute in Google Meet, click on the little microphone icon at the bottom of the screen; note you may need to move your mouse pointer around the bottom of your screen to get the bottom bar to appear.
4. Speak up if using a computer microphone or if using the speaker function on your telephone.
5. Do not rustle papers in front of your mic unless it's muted. Please minimize background noise.
6. If you're referring to a document, identify it including page or sheet number.
7. If using the video function, have a light source in front of you if possible. Try to avoid backlighting.
8. If you want to look good, have your camera mounted at eye level or above. Look at yourself on screen to check the lighting, camera position, what's in the background, etc. In Google Meet, you can do this "video check" when you open the program before you join the meeting.
9. If you are participating by audio only, identify yourself when speaking.
10. ALL votes will be by roll call.
11. After the meeting is adjourned, click on the red phone icon on the bottom bar to leave the meeting, or (obviously) just hang up the phone if that is how you are participating.

For detailed instructions on using Google Meet, please refer to their website:

support.google.com/a/users/answer/9282720?hl=en



HAMPDEN TOWN COUNCIL
HAMPDEN MUNICIPAL BUILDING
MINUTES

C-2-a

MONDAY

APRIL 5, 2021

6:00 P.M.

In Attendance:

*Mayor Shelby Wright
Councilor Eric Jarvi
Councilor Mark Cormier
Councilor Christine Cubberley
Councilor Ivan McPike
Councilor Peter Erickson
Councilor Allen Esposito, Remotely*

*Town Manager Paula Scott
Town Clerk Gayle C. Decker
Economic Development Director, Amy Ryder
Chief Christian Bailey
CEO Ryan Carey
Public Works Director Victor Smith*

Mayor Wright called the meeting to order at 6:00 p.m.

A. PLEDGE OF ALLEGIANCE

Mayor Wright led the Pledge of Allegiance

B. APPROVAL OF THE AGENDA

Motion: *Councilor Jarvi moved to approve the agenda, seconded by Councilor Cubberley.
Vote 6-0*

Resolution: 2021 - 68

C. CONSENT AGENDA

Motion: *Councilor Jarvi moved to approve the consent agenda with the amendment of C-2-a to reflect 3-15-2021 Council Meeting, seconded by Councilor Cubberley. Vote 6-0*

Resolution: 2021 - 69

1. SIGNATURES

2. COUNCIL MINUTES

03/15/2021 - amended at 4-5-2021 Council Meeting

a. *03/04/2021 Council Meeting.*

b. *03/22/2021 Council Workshop Meeting.*

3. COMMUNICATIONS

a. *FY 22 Budget Meeting Schedule*

b. *Renewal Victualer's License - Fresh Ginger Fusion*

c. *Renewal Victualer's License – Kimberly's At The Marina*

d. *Letters of Appreciation to Hampden Public Safety*

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4. COMMITTEE MINUTES

D. PUBLIC COMMENTS

E. POLICY AGENDA

1. NEWS, PRESENTATIONS & AWARDS

- a. BACTS Bus Stop Policy and Design Guidelines, *presented by Connie Reed and team.*

Due to no internet service this agenda item was rescheduled to the next Council Meeting.

2. PUBLIC HEARINGS

3. NOMINATIONS – APPOINTMENTS – ELECTIONS

- a. Reappointment of Bernard J. Kubetz to the Board of Appeals.

Motion: *Councilor McPike moved to reappoint Bernard J. Kubetz to the Board of Appeals, seconded by Councilor Cubberley. Vote 6-0*

Resolution: 2021 - 70

F. COMMITTEE REPORTS

Councilor Jarvi reported on the Council Workshop held on 3/22/2021.

G. UNFINISHED BUSINESS

H. NEW BUSINESS

- a. Council action on Proposed Zoning Ordinance Amendments, *requested by Amy Ryder, Economic Development Director.*

Economic Director Amy Ryder spoke on the Proposed Ordinance Amendments.

Motion: *Councilor Cormier moved to accept the Proposed Zoning Ordinance Amendments, seconded by Councilor McPike. Vote 6-0*

Resolution: 2021 – 71

- b. Council approval for Land and Water Conservation Fund Grant to extend Turtle Head Park Trail and add a Canoe/Kayak Launch, *referred from Council Workshop.*

Economic Development Director Amy Ryder spoke requesting Council approval to apply for a grant from the LWCF to extend Turtle Head Park Trail and add a Canoe/Kayak Launch. She would like to use Emera TIF funds to begin the process. The estimated project cost for a trail and launch to be made, trail paved (for ADA) and LED lighting installed and engineering is approximately \$260,000.00.

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Motion: Councilor Jarvi moved Council approval for Land and Water Conservation Fund Grant to extend Turtle Head Park Trail and add a Canoe/Kayak Launch, seconded by Councilor McPike. Vote 5-1

Resolution: 2021 – 72

- c. Request for authorization to receipt BlueWave Solar Lease Payments into the Economic Development Reserve Account # G-3-727-00, requested by Amy Ryder, Economic Development Director.

Motion: Councilor McPike made a motion to authorize to receipt BlueWave Solar Lease Payments into the Economic Development Reserve Account # G-3-727-00, seconded by Councilor Jarvi. Vote 6-0

Resolution: 2021 - 73

- d. Council approval of Edythe Community Library Collection Policy and Request for Reconsideration of Library Resources, requested by Debbie Lozito, Library Director.

Motion: Councilor Jarvi moved Council approve the Edythe Dyer Community Library Collection Policy and the Policy on Request for Reconsideration of Library Resources, seconded. Vote 6-0

Resolution: 2021 - 74

- e. Council approval of Edythe Community Library Patron Behavior Policy, requested by Debbie Lozito, Library Director.

Motion: Councilor McPike made a motion to approve the Edythe Dyer Community Library Patron Behavior Policy, seconded by Councilor Cubberley. Vote 6-0

Resolution: 2021 – 75

Council did not receive a copy of the Edythe Community Library Patron Behavior Policy in their packets, so Town Manager Scott read the proposed policy out loud.

- f. Council approval of Edythe L. Dyer Community Library Program Policy, requested by Debbie Lozito, Library Director.

Motion: Councilor Jarvi moved council approval of the Edythe Dyer Community Library Program Policy, seconded by Councilor McPike. Vote 6-0

Resolution: 2021 – 76

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- g. Council approval of the 2021 River Herring Harvest Plan and the retention of fishing rights in municipal waters – *annual authorization.*

Motion: Councilor McPike moved to approve the 2021 River Herring Harvest Plan and the retention of fishing rights in municipal waters, seconded by Councilor Jarvi . Vote 6-0

Resolution: 2021 – 77

- h. Council approval of a renewal Liquor License for Anglers, Inc. located at 91 Coldbrook Road, owned by Albert Hall IV.

Motion: Councilor McPike moved Council approve the renewal Liquor License for Anglers,, seconded by Councilor Jarvi. Vote 6-0

Resolution: 2021 – 78

- i. Council approval of a Renewal Liquor License for Kimberly's At The Marina, located at 108A Marina Road, owned by Kimberly McLaughlin.

Motion: Councilor Jarvi moved Council approval of the Liquor License Renewal for Kimberly's At The Marina, seconded by Councilor McPike. Vote 6-0

Resolution: 2021 – 79

- j. Council award on Contract for Fan and Ductwork Relocation at the Hampden Municipal Building-Fire Station.

Motion: Councilor Jarvi moved Council award the Contract for Fan and Ductwork Relocation to Hahnel Brothers Company, seconded by Councilor Cubberley. Vote 6-0

Resolution: 2021 – 80

- k. Request for authorization for the expenditure of \$15,425.00 from the Municipal Building Reserve Account # G-3-702-00 for the Fan and Ductwork Relocation at the Hampden Municipal Building-FireStation.

Motion: Councilor Jarvi moved Council authorize the expenditure of \$15,425.00 to Hahnel Brother's Company for fan and ductwork relocation from the Municipal Building Reserve Account G-3-702-00 seconded by Councilor Cubberley. Vote 6-0

Resolution: 2021 – 81

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- l. Council consideration of a petition for streetlights on Dunton Circle – *citizens request*

Public Works Director Victor Smith spoke on receiving a petition from the residents on Dutton Circle and Silver Drift requesting thirteen streetlights. He and Chief Bailey inspected the site, spoke with Versant on which poles would be able to house the lights and he recommends eight street light locations would be appropriate.

Motion: *Councilor McPike made a motion that Council approve the street light request for eight Street Lights for Dunton Circle and Silver Drift, seconded by Councilor Jarvi. Vote 6-0*

Resolution: 2021 –82

- m. Request for authorization for the expenditure of \$41,791 from Rec Area Reserve to complete work needed in order to pave and set the lighting bases.

Motion: *Councilor Jarvi moved Council authorization for the expenditure of \$41,791.00 from Rec Area Reserve account 3-767-00 to complete necessary work to paving and set lighting bases and the Western Avenue project seconded by Councilor McPike Vote 6-0*

Resolution: 2021 – 83

- n. Council award of the FY22 paving contract – *requested by Victor Smith, Director of Public Works.*

Public Works Director Victor Smith spoke that he received six bids for FY22 paving. The bid tab is included in the packet. He recommends awarding the bid to Wellman Paving.

Motion: *Councilor Jarvi moved Council award the FY22 Paving Contract to Wellman Paving in the amount of \$418,390.00, seconded by Councilor McPike. Vote 6-0*

Resolution: 2021 – 84

- o. Discussion regarding the online application and processing for permits, *requested by Councilor Erickson.*

Town Manager Scott spoke that she feels there's misconception that the only way to pay for a permit online is online with a credit card and that is not the case. She explained the process of filing a paper application and the permitting process. The application can be paid for at the Town Office. She addressed the online system and that it is an effort to improve customer service and to make it easier for contractors and developers to access the Code Enforcement Officer and track the process of a permit. Payment can be made through the online system, but it is not the only method by which you might apply or pay for a permit.

Councilor Erickson spoke that he just wanted to make sure that we are functioning as a town to accommodate people as concisely and willingly as possible.

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p. Discussion on information regarding the Town's assets, *requested by Councilor Erickson.*

After discussion Council referred to the next Council Workshop.

I. MANAGER'S REPORT

See attached Exhibit A

J COUNCILOR'S COMMENTS

Councilor McPike – No comment.

Councilor Cormier – No comment.

Councilor Jarvi – No comment.

Councilor Erickson – No comment.

Councilor Cubberley – No comment.

Mayor Wright – Goodnight Hampden.

K. ADJOURNMENT

Meeting adjourned at 7:22 p.m.

Respectfully Submitted
Gayle C. Decker /s/
Town Clerk

**Memorandum**

TO: Town Council
FROM: Paula Scott, Town Manager
DATE: April 5 2021
RE: Manager's Report

- On March 26th, the Bangor Area Stormwater Group, of which the Town of Hampden is a part of for Municipal Separate Storm Sewer Systems (MS4), delivered the Regional Stormwater Management Plan for this group to the Department of Environmental Protection. We are a regulated community which means that we are under a special permit which directs the discharge of stormwater runoff– and how it is handled- for that which enters the waters of the State. The general permit that we are under requires that all entities within the regulated MS4 shall develop, implement and enforce a Stormwater Management Plan that is designed to reduce or eliminate polluted stormwater runoff to the greatest extent possible. These meetings have been going on for several months with member communities discussing the development of six key items that must be addressed within the plan. Those include public education and outreach on stormwater and its impact, public involvement and participation, illicit discharge detection and elimination, construction site runoff control, post construction stormwater management in new and redeveloped areas, and pollution control and good housekeeping measures for municipal operations. We are in the public comment phase of our permit application, and we have put a link to it prominently in the middle of our website. We are asking that residents, developers, contractors and any parties interested in clean water to read the permit application and make comment, as necessary. I would also like to thank Victor Smith for being such an integral part of the planning process, and for even taking on the duties of the secretary for the group. At the Council workshop on April 12th, our consultant from Stillwater Environmental will be putting on a presentation to discuss stormwater and why its management is so critical.
- To follow up on the last workshop, both the Amy and I will be attending the Water District Board of Trustees meeting at 4:00 p.m. on the 15th to discuss commercial water rates with their board. I urge any Councilor who wishes, to attend as well.
- Construction is progressing in the town office with demo on the old counter, new sheetrock and taping and mudding completed this past weekend. Mike was instrumental in helping to get the ladies set up by temporarily doubling up at the new counter area as well as some work from desks. This project, like every other construction project out there, is being driven by not just a limited time in which to work because of not wanting to close down, but also by supply demands due to production shortages as a result of covid. Once the construction items are complete, painting will commence, then the floors, carpet replacement, and removal and installation of furnishings.
- The finishing touches on the Grist Mill Bridge will commence on April 12th and continue for four weeks, to an estimated completion date of May 13th. During this

time period, the bridge will once again be closed, and the detour route will be reinstituted. It is expected to be complete in time for our contractor to begin the Western Ave. and Dewey Street sewer project which was slated to begin approximately May 10th. Although there is a slight overlap, all parties have been made aware during the preconstruction meeting. Due to the project not still not being complete, I have, as of today, signed the allonge to extend the loan agreement.

- Finally, the last item for tonight is to inform the Council and the public that on March 23rd, I made an offer to a candidate for Town Planner, Clifton Iler, who accepted the next day. He is currently a Planner for the United States government, working in Washington, DC, who grew up in Connecticut and who has ties to Maine. He is AICP certified as well as hugely qualified with GIS which is a bonus and is very energetic and excited to be leaving the city and coming to our Town. We are just as excited to have him come.



HAMPDEN TOWN COUNCIL WORKSHOP
HAMPDEN MUNICIPAL BUILDING
MINUTES

C-2-b

MONDAY

APRIL 12, 2021

6:00 P.M.

In Attendance:

Mayor Shelby Wright
Councilor Eric Jarvi
Councilor Mark Cormier
Councilor Christine Cubberley
Councilor Ivan McPike
Councilor Peter Erickson
Councilor Allen Esposito, Remotely

Town Manager Paula Scott
Town Clerk Gayle C. Decker
Economic Development Director, Amy Ryder
Recreation Director Shelley Abbot
Pool Director Darcey Peakall - Remotely
Public Works Director Victor Smith
Code Enforcement Officer – Ryan Carey
Philip L. Ruck, P.E.

A. CALL TO ORDER

Deputy Mayor Jarvi called the meeting to order at 6:00 p.m.

B. UNFINISHED BUSINESS

C. NEW BUSINESS

a. Stormwater power point presentation

Philip L. Ruck P.E., President of Stillwater Environmental Engineering, Inc. gave a power point presentation on stormwater.

b. Discussion on Skehan Center Expenses, presented by Shelley Abbot, Recreation Director

Recreation Director Shelley Abbott addressed Council with an update requested at the Goals and Objectives Meeting. She spoke that we are in our ninth year at the Skehan Center and she gave a year by year presentation identifying expenses at the Skehan Center.

c. Update regarding the Water District rates, presented by Amy Ryder, Economic Development Director.

Amy Ryder, Economic Development Director updated Council on the Water District rates. In her research she found that a lot of Municipal Water Districts don't have commercial rates, it's a sliding scale based on usage, as Hampden does. Because we purchase from Bangor our rate is high. Hampden's minimum rate is high, as comparative water rates from the PUC there is about 22 that are higher, or about the same and 116 that are lower. Councilor Jarvi, Town Manager Scott and Amy will be attending the next Water District Meeting.

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- d. Discussion on Proposed Amendment to the Fees Ordinance – Article 8 Pool Fees, requested by Darcey Peakall, Pool Director.

Pool Director Darcey Peakall spoke on the Proposed Amendment to the Fees Ordinance. She stated that the last time fees were increased was in 2018 and she is proposing a 5 % increase across the board and that one of the biggest things that has affected her is the minimum wage increase. She would like the increase effective September 1. This item referred to a later Council Meeting, with a public hearing likely sometime in August.

- e. Discussion on information regarding the Town's assets, referred from Council Meeting.

Councilor Erickson spoke with concern on the means of a scheduled replacement and planning for the Town's assets. Town Manager reminded that the correspondence in the packet is not a capital plan and that we don't have a comprehensive asset list other than our insurance schedules and that we recently purchased the fixed asset program in Trio which will help us with depreciating our assets and setting things up on a schedule for auditing purposes. It goes hand in hand with a capital plan, but the capital plan is what determines what we want to purchase in the future and how we intend on paying for over time. We do have a specific date to address capital in our budget discussions.

- f. Discussion on Council Meeting decorum, requested by Deputy Mayor Jarvi

Discussion on Council participation at Council Meetings and that there has been observations by council members and our own public that most council members are not participating, for example, in making motions and those kinds of things. Councilor Jarvi spoke on the Town Charter section 207 B, forfeiture of office, reminding Councilor's of an obligation to attend council meetings, both regular and other and that it specifically states that failure to attend six regular or special meetings of the council in the prior twelve month period, is grounds for forfeiting your seat. He reminded new Councilor's of the requirement to attend the MMA Elected Official Workshop and of the submission of a disclosure statement. Three of the new Councilor's have completed the Elected Official's Workshop and the fourth Councilor is signed up for a May 5th Workshop; Disclosure statement forms have been handed out to the Councilor's and the Town Clerk will distribute the form to the incumbent Councilor's.

- g. Executive session pursuant to 1 M.R.S.A. section 405(6)(c) to include the Town Manager and the Economic Development Director

Executive session entered at 7:30 p.m.

D. ADJOURNMENT

Meeting adjourned after executive session with no votes taken.

*Respectfully submitted,
Gayle C. Decker, Town Clerk /s/*

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6:00 P.M.
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TOWN OF HAMPDEN
FY22 BUDGET MEETING SCHEDULE **UPDATED SCHEDULE**

Feb. 20, Saturday 9:00 am	Council Goals & Objectives session – at Skehan Center Possibly the 27th, Council will decide Tuesday	
April 29, Thursday	Proposed budget delivered to Councilors (due to them by May 1 st , per Charter)	
May 3, Monday: 6 pm	Town Council Meeting Town Manager Presentation of Proposed FY21 Budget	
May 5, Wednesday: 6 pm	Administration General Assistance Elections	Town Council Outside Agencies County Tax
May 10, Monday: 6 pm	Public Safety Police Fire IT (includes GIS/mapping)	Assessor Planning Economic Development Council workshop – as needed
May 12, Wednesday: 6 pm	Highway Municipal Garage Municipal Building Stormwater Management	Building & Grounds Solid Waste Marina
May 17, Monday: 6 pm	Town Council Meeting	Education (RSU 22)
May 19, Wednesday: 6 pm	Capital Program Reserves Revenues	Sewer Non-departmental utilities Debt Service
May 24, Monday 6 pm	Library Recreation	The Bus Lura Hoit Pool
May 26, Wednesday: 6 pm	Possibly RSU District Budget Meeting at Hampden Academy	
May 31, Monday:	Memorial Day	
June 3, Thursday	RSU 22 District Budget	meeting at Hampden Academy
June 7, Monday: 6 pm	Town Council Meeting – referral of budget to Public Hearing	
June 8, Tuesday:	RSU 22 Budget Referendum	
June 21, Monday: 6 pm	Town Council Meeting Budget Public Hearing	
June 28, Monday:	Contingency date for Public Hearing if necessary	

C-3-b



March 27, 2021

Hampden Police Dept.,
Hampden Fire Dept & ALL 1st Responders,

You made such a difference,
and it is so deeply appreciated.



ni Thank you so much for all
the help you gave last month to
our small engine fire at our farm.
We are so grateful for your
kindness and skills!!

Calkins Farm
John, Betty,
Kevin, Ben
& Marley



Town of Hampden
Economic Development

MEMORANDUM

To: Town Council

From: Amy Ryder, Economic Development Director

Date: March 30, 2021

RE: BACTS Bus Stop Policy and Design Guidelines

Connie Reed and team are here to present the Bus Stop Policy and Design Guidelines that the work group and municipalities have been working on the last few months.

BACTS is seeking input on the Draft Bus Stop Policy and Design Guidelines which will guide the development of a system-wide designated bus stop plan to transition the Community Connector from a flag-stop system to a designated-stop system.

In addition to the initial designation plan, the bus stop design guidelines are intended to provide municipalities, local developers, and other partners a consistent set of guidelines to facilitate the proper siting, design, installation, and maintenance of either existing or proposed bus stops and shall be applied to any future routes, proposed bus stop plan, design, and/or improvements.

The desire of the Bus Stop Policy and Design Guidelines Work Group is to present this draft document to local municipal councils and the public for review and comment with the intent to move forward with the project to complete the initial system-wide designating of bus stops. The Work Group strongly feels that to finalize the Policies of how bus stops will be managed and maintained, it is necessary to understand the total number and scope of bus stops and facility requirements in the system. Therefore, while there is agreement on, and it is the intent of the Work Group to follow the design guidelines within this document to complete the initial system-wide designation of bus stops, it is the intent of the Work Group that this document be finalized and presented for final approval only after completing the designated stop plan.

Connie and team will be bringing the presentation and guidelines on to the night of council meeting.

Thank you,

Amy Ryder



Memorandum

TO: Town Council
FROM: Paula Scott, Town Manager
DATE: April 15, 2020
RE: Spirit of America Award

Every year the Spirit of America Foundation, an organization that was established to honor volunteerism, presents a tribute to recognize individuals or groups that demonstrate exemplary community service. Many times, it is the elected officials who nominate community volunteers. A couple of years ago, the Town Council honored the Edythe L. Dyer Library as a recipient.

Since April is National Volunteer Month, it is fitting that the Town Council consider passing a resolution nominating either a group or individual which serve Hampden for purely altruistic reasons. Spearheaded by Jane Jarvi, we have put together two nominations for this award:

The Hampden Historical Society:

The Hampden Historical Society is nominated for their hard work and diligence in not only being the docents of the facility, guiding visitors and sharing information, but also for having the vision and drive by its community members to expand. This expansion will allow members to continue the preservation of Hampden's history.

Dana Tardiff:

Mr. Tardiff is nominated for his commitment, spanning over 30 years, to the seniors of our community. Without compensation, he began a program whereby he teaches an exercise class which benefits seniors in many ways. Not only does this class aid in the improved physical health of the participants, but also lends itself to improved mental health by way of social engagement for a demographic that is often overlooked.

We are proud to nominate both and recommend that the Town Council vote to pass a resolution nominating them both for the Spirit of America award.

**Spirit of America Foundation Nomination
From the Town of Hampden, ME
April 2021**

Hampden Historical Society

The Hampden Historical Society is dedicated to the preservation and promotion of the culture and heritage of the Town of Hampden, Maine. The Society maintains the Kinsley House (built in 1794), home to historical artifacts, collections, and the Katherine Tricky Archives: Hannibal Hamlin's Law office: original barn and an operational smithy. The Society celebrated its 50th anniversary in 2020.

In the 2010s the Board of Directors determined that the infrastructure provided by the Kinsley House needed upgrading to better fulfill the mission of the organization. Identified areas of need included structural rehabilitation and weatherization of the Kinsley House, improved ADA access, fireproof rooms for archival storage and preservation of one-of-a-kind materials, additional space to catalogue and review historical artifacts, and space to provide educational programming and community outreach.

In just over three years the Our History Lives Here Capital campaign, was completed in 2020 ensuring the preservation of the Kinsley House, expanded access to collections and conservancy of collections for future generations. In addition, more than \$100,000 of in-kind donations allowed the completion of the project within budget and on-time.

Without the support of the entire membership of the Historical Society, this project would not have happened. Special recognition goes to Jerry Stanhope and Herb Frost for championing the project, Campaign Chair, Mary Poulin, and her committee for completion of the campaign, and the entire membership in their unwavering support.

The Historical Society provides a repository of historical artifacts and ephemera dating from the late 1700s. Educational programs are provided to the community with presentations for community adult education, the local school district for Maine History Days, and any organizational requests. Post-pandemic, public access hours will be expanded. Programming includes Heritage Days, multiple open houses, several fundraisers (to cover ongoing expenses) includes limited access to the buildings, public collections and grounds. Genealogical research is supported and data bases are being expanded for public access. Quarterly newsletters provide current activities and multiple articles on the history of Hampden. The Historical Society webpage continues to expand as a resource.

Municipal Resolution

April 19, 2021

The 2021 Hampden, Maine, Spirit of America Foundation Tribute honors the Hampden Historical Society for commendable community service.

A Resolution by the Hampden Town Councilors follows:

Whereas, the Hampden Historical Society preserves and promotes the culture and heritage of the Town of Hampden, including the Kinsley House, Hannibal Hamlin's Law Office, out buildings, historical artifacts, unique collections, and the Katherine Tricky Archives, and

Whereas, the Hampden Historical Society successfully completed the Our History Lives Here capital campaign in 2020, to preserve resources, increase access, and improve archival conservation and

Whereas, the Hampden Historical Society leveraged the Campaign funds with over \$100,000 of in-kind donations, and

Whereas, the Hampden Historical Society celebrated their 50th anniversary in 2020,

Therefore, Be it Resolved by the Hampden Town Councilors of Hampden, ME, in sincere gratitude and appreciation, that the Hampden Historical Society is hereby recognized for exemplary citizenship and outstanding achievements and honors brought upon this community, with the 2021 Hampden, ME, Spirit of America Foundation Tribute.

Shelby Wright, Mayor

Paula Scott, Town Manager

Town Councilors: Mark Cormier; Christine Cubberley; Peter Erickson, Allen Esposito; Eric Jarvi; Ivan McPike

Nomination Follows

Spirit of America Foundation Nomination
From the Town of Hampden, ME
April 2021

Dana Tardif, PT, LMT

Dana Tardif has enhanced the quality of life for Hampden senior citizens for more than 30 years. He offers a senior exercise class that focuses on the physical, mental, and social well-being of the participants with the added benefit of building community.

Shortly after graduating with a degree in physical therapy from the University of New England in 1984, Dana returned to the Hampden area. Upon entering practice, he realized that many of his patients needed an exercise program beyond physical therapy to boost their physical fitness levels, minimize the effects of aging and improve overall health. He designed a one-hour exercise class to address these needs. More importantly, over the years he has continuously led the program.

The quality of life of the participants is greatly enhanced. Ranging from healthy seniors to those recovering from health or accident issues, every participant receives the benefits of this group exercise class. There are numerous testimonials from participants who feel the program either returned them to previous, if not greater abilities, enhanced their wellbeing, expanded their community, and actually saved their life.

Starting in the basement of St. Matthew's in Hampden, the course has been offered in numerous locations as participation grew. In 2012, the program moved to the Hampden Recreation Department three times a week. Participation grew, some days exceeding 70. Even during the Pandemic, when the Skehan Center reopened, daily participation averages over 20 attendees.

To create and offer this course to improve the quality of life to members of the community is truly an unselfish act, to do it over numerous decades speaks to the level of commitment that Dana Tardif has to enhance and strengthen our citizens and community.

Municipal Resolution

April 19, 2021

The 2021 Hampden, Maine, Spirit of America Foundation Tribute honors Dana Tardif, PT, LMT for commendable community service.

A Resolution by the Hampden Town Councilors follows:

Whereas, Dana Tardif returned to Hampden after receiving his education in Physical Therapy and entered into practice and

Whereas, Dana Tardif identified a quality of life issue beyond the scope of his practice and

Whereas, Dana Tardif developed a solution and implemented a plan to address that issue and

Whereas, Dana Tardif offered a Senior Exercise program to focus on the physical, mental and social well-being while building community and

Whereas, Dana Tardif has enhanced the quality of life for Hampden senior citizens for more than 30 years, many of whom will attest to their greater abilities, enhanced wellbeing, and, for some, a life-saving program, and

Whereas, Dana Tardif created and continues to offer this course to the members of the community is truly an unselfish act, to do so over numerous decades speaks to the level of commitment he has to enhance and strengthen our senior citizens and community.

Therefore, Be it Resolved by the Hampden Town Councilors of Hampden, ME, in sincere gratitude and appreciation, that Dana Tardif, PT, LMT is hereby recognized for exemplary citizenship and outstanding achievements and honors brought upon this community, with the 2021 Hampden, ME, Spirit of America Foundation Tribute.

Shelby Wright, Mayor

Paula Scott, Town Manager

*Town Councilors: Mark Cormier; Christine Cubberley; Peter Erickson, Allen Esposito;
Eric Jarvi; Ivan McPike*

Nomination Follows



Memorandum

TO: Town Council
FROM: Paula Scott, Town Manager
DATE: April 15, 2020
RE: Capital Projects

In 2016 and 2018 respectively, the Town of Hampden went to referendum with requests for funding for several capital items. These included the Town's share of the improvements to Route 1-A, the Route 202 Fire Suppression Water Line, the Western Avenue signal, Sawyer Rd. and Manning Mill bridges, the Route 1-A sewer project, the Western Avenue/Dewey Street sewer upgrade and the sewer connections under the Grist Mill Bridge.

The sewer improvements on Route 1A and Western Ave./Dewey Street were to be repaid by the sewer rate payers and the Grist Mill Bridge project, along with all previously mentioned projects, was to be repaid by the general fund.

In 2019, the former manager retained bond counsel to obtain funding for these projects. It was recently revealed that bond counsel advised against bonding all projects at once, as did the auditor, but the Town proceeded with applying for funding. Funding was obtained through the State Revolving Fund and the Bond Bank for the following:

Route 1A sewer (\$924,000), the Western Ave./Dewey St. sewer (\$754,000) and the Grist Mill Bridge sewer (\$435,400), which projects total \$1,359,400.

At the same time, interim funding was obtained through Key Bank for a Bond Anticipation Note for Hampden's portion of the Route 1A MDOT project (\$1,200,000), the Water Line (\$500,000), Western Avenue signal (\$350,000), Sawyer Rd. bridge (\$300,000), and the Manning Mill Bridge (\$150,000), which projects total \$2,500,000.

As previously reported to Council at several Council meetings, the Grist Mill Bridge portion of the MDOT Route 1A reconstruction went 30 days past the deadline. As reported at the last Council meeting, the contractor/MDOT shut the bridge down on April 12th, to finish work that they could not complete when the job was shut down for the winter. Also reported previously to Council, the Western Avenue/Dewey Street project which was originally slated to begin in the late summer/early fall of 2020, was postponed to this spring in part because the detour route for the Grist Mill Bridge was up Western to Route 202, in part due to the wind mill projects that were going through, and in part because the contractor could not maintain two-way traffic during construction which was required for the detour.

Because both of these projects have been delayed, I have signed two extensions to the bond, one for the Western Ave./Dewey St. sewer project, and once again for the Grist Mill Bridge delay. Once the projects are complete, we will be able to close the bond. Additionally, of the projects funded in the interim with the BAN through Key Bank, only

the Route 1A reconstruction and the Water Line were completed. The Manning Mill & Sawyer Rd. bridges and the Western Ave. signal have not even begun. The closing date for the BAN is November of this year. We will be applying for the bond in August of this year. Alternatively, we are considering applying for another, or extending the current Bond Anticipation Note.

As it stands right now, it would appear that the three remaining projects that need to be completed, would not even be completed until 2023 due to other MDOT projects. Because of that, I believe they should be rebid. Original cost estimates that we received were based on 2018 pricing. We cannot pay more than what the voters authorized unless we utilize funds from other sources.

To complicate matters further, as mentioned already in this memo, it was the intent of a former Council that the Grist Mill Bridge project should be repaid by the tax payers and not the sewer rate payers and we have coded invoices to reflect that. As it turns out, even though the ballot clearly stated that intent, because the funds for the project were from the Clean Water State Revolving Fund, which finances only sewer and water infrastructure, and because the improvements are assets of the Sewer Department, the payments must be paid from the sewer enterprise fund. We can still expense out a payment from the general fund to the enterprise fund with an offsetting revenue account in the sewer budget, but the actual expense is that of the Sewer Department. I mention this to you for informational purposes prior to the auditor's presentation to the Council, likely at the first Council meeting in May.

David Johnson, our Deputy Treasurer, has some experience in this realm and we have been in discussions with our auditor, the Bond Bank and Key Bank. We are still working on determining the best route to take and will update Council accordingly. This memo serves to inform you, I will not have much more to report on Tuesday, but I can try to answer any questions you may have.